22 January 1979

MEMORANDUM FOR THE RECORD

25X1A

FROM: , ADMAG Recorder

SUBJECT: Minutes of ADMAG Business Meeting

20 November 1978

1. The regularly scheduled monthly business meeting of ADMAG was held on 20 November 1978 in the DDA Conference Room from 3:00 to 4:30 PM. In attendance were:

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MG
Logistics
Medical Services
Finance
Personnel
Data Processing
Communications

- 2. advised that the revised ADMAG charter had been approved. He also read a letter from Director of Personnel in response to the ADMAG query on dental health insurance.
- 3. Other items on which discussion continued were the development of some kind of ADMAG response on the suggestion award program, and a response to the review of Trends and Highlights. Both of these items need to be addressed at the next regularly scheduled ADMAG meeting on 22 January 1979.

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